

SHARING WITH OTHERS

Individual items within the repository are referred to as a *resource*. [The Orange Grove repository](#) enables you to share resources and searches in a variety of ways. These include URL, Email, Notification of availability, and through your Florida Higher Education institution's Learning Management System (LMS) integration with the repository.

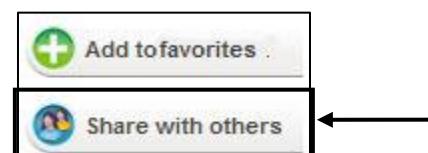
URL

1. On the resource summary page, right click on the **title** of the attachment listed within the *In this bundle* and select **copy**. **Paste** the URL in your document or email.

Notification


Select this option to notify users when an item becomes available. For example, a draft item is made live.

1. On the resource summary page, click the **Share with others** button to open the *Share with others* dialog box.



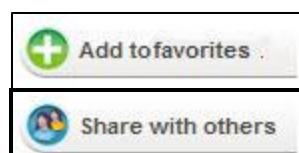
2. Under the *Notifications* heading, click the **SELECT USERS** **Select Users** button.
3. In the *Select user(s)* textbox, enter a **name** (first, last or login) or a partial name with a wildcard character (nam*) and then click the **Search** button.


4. Select user(s) from the available list.

5. On the bottom right of the dialog box, click the **Select These Users** or **Cancel** button to exit without saving. The user will now be notified when the resource becomes available.
6. You can remove user(s) from notification at any time by clicking the  remove button located to the right of the user's name.

Email

7. On the resource summary page, click the **Share with others** button to open the *Share with others* dialog box.



8. Under the *Share item link via email* heading, enter the email address, message, and the number of days the user has access to the resource link.
9. Click the  **Send Email** button to submit.

LMS Integration

[The Orange Grove repository](#), supported by EQUELLA software, provides a Learning Management System (LMS) integration tool that enables faculty search, add links to courses, as well as contribute and centralize their content across multiple courses directly from within a Florida Higher Education LMS. This integration tool can be installed by your institution's LMS Administrator. The LMSs currently supported are listed on the [EQUELLA](#) website. Contact The Orange Grove to learn more about LMS integration with The Orange Grove.

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